

Mathew Schatkowsky

Education

Master of Arts, Educational Technology Concordia University	2015-2017
Bachelor of Arts, English and Philosophy Dalhousie University	2002-2006

Recent Projects

Consultation and development of courses in a variety of departments including Social Work, Engineering, Public Policy, Psychology
Development of Campus Safety Services instructional videos
Facilitation of roundtable discussions with teaching community
Presentations at CNIE, STLHE and ISPI conferences

Relevant Skills

Adept at quickly building trust and consensus with stakeholders
Design of evidence-based learning strategies aligned with learning outcomes
Embraces ambiguity and thrives under pressure
Communicates effectively to ensure successful completion of projects

Work Experience

Instructional/eLearning Designer 2016-Present
Educational Development Centre, Carleton University
Collaborated closely with instructors to establish needs and project goals
Created learning materials, storyboards, project plans, templates
Regularly hosted workshops and presentations for teaching community
Designed and developed online, F2F and blended for-credit courses

Instructional Design Intern 2016
Educational Development Centre, Carleton University
Supported Instructional Design leads in course design and development
Researched solutions and best practices for projects
Hosted presentations and workshops

Estimator 2011-2015
Les Agences Robert Janvier, Ottawa, Ontario
Researched market and best practices to improve efficiency of projects
Priced projects and communicated with clients for new opportunities
Developed training and procedural materials, onboarding strategies

Entrepreneur/Personal Trainer 2010-2014

Core Conditioning, Ottawa, Ontario

- Established client-centered needs and goals
- Designed, developed and implemented training programs
- Hosted a fitness blog including training tips, recipes and workouts

English Teacher 2008-2009

Moojuk School, Busan, South Korea

- Developed learning outcomes, course content, evaluation strategies
- Created and implemented curricula for essay writing and debate skills
- Designed feedback strategies to support students to succeed

English Teacher 2007-2008

Kids Club English School, Busan, South Korea

- Developed lessons for kindergarten and elementary aged children
- Facilitated kinesthetic, visual and audio learning in classroom
- Created a fun and encouraging learning environment

Volunteer Experience

Project Manager 2016-2017

International Society for Performance Improvement, Montreal Chapter

- Remotely coordinated a team of ten individuals
- Designed and developed data collection and analysis tools
- Presented findings and recommendations to client

Photo Assistant 2010

2010 Winter Olympics, Vancouver, British Columbia

- Liaised with photographers and event organizers

Head Sensei 2002-2007

Dalhousie Judo Club, Halifax, Nova Scotia

- Coached and supported judo athletes
- Planned and hosted regular tournaments of over 100 competitors

Skills

- Task & deadline management, use of project management software
- Management of large groups & small businesses (payroll, schedules, etc.)
- Communication between key stakeholders
- Writing grant proposals, press releases, newsletters, blogs
- Coordinating with people from diverse backgrounds and cultures
- Lesson, seminar and curricula planning and delivery in a variety of fields